



## NOTIFICATION TO THE PARTIES

No. 2016/047

Geneva, 23 June 2016

CONCERNING:

### Sixty-seventh and sixty-eighth meetings of the Standing Committee

#### Date and venue

1. On behalf of the Chair of the Standing Committee of the Conference of the Parties, the Secretariat hereby informs the Parties that the 67th and 68th meetings of the Standing Committee are scheduled to be held in Johannesburg, South Africa, on 23 September and 5 October 2016 respectively. The meetings will take place at the following address:

*Sandton Convention Centre  
161 Maude Street, Sandton 2196,  
Johannesburg,  
South Africa*

#### Registration

2. Parties that are members of the Standing Committee are convened to attend these meetings. Other Parties are invited to participate as observers.
3. Persons wishing to attend the 67th and 68th meetings should indicate this fact on the *Registration form* for attendance at the 17th meeting of the Conference of the Parties. There is no separate form to register for attendance at the Standing Committee meeting.
4. Participants with access to the Internet are encouraged to use the online registration form available on [www.cites.org](http://www.cites.org), under Documents / Conference of the Parties / Seventeenth meeting of the Conference of the Parties / [Online registration](#).

#### Credentials

5. In keeping with past practice, it will be recommended to the Standing Committee that credentials that are presented for participation at the 17th meeting of the Conference of the Parties be considered as acceptable also for the meetings of the Standing Committee that precede and follow that meeting.

#### Documentation

6. The provisional agendas of the 67th and 68th meetings of the Standing Committee will be placed on the CITES website as soon as they are available.
7. Participants may submit documents for discussion at the meeting in accordance with Rule 20 of the Rules of Procedure of the Standing Committee. Documents must be provided to the Secretariat at least 60 days before the meeting, that is by **25 July 2016**. Documents submitted should not exceed 12 pages.

8. Documents for the meeting will be placed on the CITES website as they become available. Printed copies of all documents available will be sent to members and alternate members of the Standing Committee who request them. However, in order to avoid additional printing costs, the Secretariat will not distribute sets of documents at the meeting. Consequently, all participants are requested to bring their own set.